

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE MINUTES OF THE AUGUST 28, 2018 SPECIAL SESSION MEETING AS PRESENTED.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE MINUTES OF THE AUGUST 29, 2018 SPECIAL SESSION MEETING AS PRESENTED.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Review of Mail and Other Correspondence: 09/04/18

1. **Colorado Water Conservation Board, Rob Viehl – Water Resources Specialist**, sent an email regarding CWCB Instream Flow Recommendations in Saguache County. (8/20/18)
2. **Upper Gunnison River Water Conservancy District**, sent an agenda for their regular scheduled meeting on August 27, 2018. (8/21/18)
3. **Colorado Department of Transportation**, sent Determinations of Eligibility and Effects, CDOT Project NHPP 0171-105, SH 17 Widening, Alamosa and Saguache County packets. (8/23/18)
4. **CTSI**, sent Colorado Counties Casualty Property Pool Loss Ratio Report as of June 30, 2018. (8/23/18)
5. **CTSI**, sent Colorado Counties Casualty Property Pool Loss Ration Report as of March 31, 2018. (8/23/18)
6. **Gillette's Trading Post – Terry and Carla Gillette, Owners & Operators**, brought in a packet on property tax classification change from business to residential. (8/29/18)
7. **Doreen Gosling, Library Board Member**, sent a letter of resignation to Commissioner Lovato. (8/29/18 by Commissioner Lovato)

Introduction of Guests:

Sandia Belgrade – Crestone Eagle
Connie Trujillo
Zach Cupeny – MZR Cupeny
Terry Gillette

David Bitler
Mary Rose Cupeny – MZR Cupeny
Faith O'Reilly – Tourism Council

Public Comment:

None

POSITION OFFERING TO COUNTY ADMINISTRATOR APPLICANT:

MOTION BY COMMISSIONER KEN ANDERSON TO OFFER THE POSITION OF COUNTY ADMINISTRATOR TO DAVID BITLER AT \$65,000 PER YEAR WITH HEALTH BENEFITS, TO START IMMEDIATELY.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

COMMISSIONER REPORTS:

Jason Anderson:

- 8/22 – Attended the second interviews with finalists for the position of Saguache County Administrator.
- 8/23 – Attended the quarterly meeting of the San Luis Valley Great Outdoors Coalition. Topics included the different ways recreation benefits the area.
- 8/23 – Attended a Candlelight Vigil for people that had passed recently.
- 8/24 – Spoke with Sandy Kavinski of “The Way of Nature Center” that runs parallel to County Road 71. The Center is concerned about trash left in the road fill on the side of the road.
- 8/25 – Received a call from a concerned citizen concerning campaign information on the internet. I referred them to how to obtain meeting minutes for clarification.
- 8/27 – Attended the Valley Wide Commissioners meeting to discuss budget issues.
- 8/28 – Attended an early morning visit to the cul-de-sac off of Camino Baca Grande to review a land swap.
- 8/28 – Attended the Saguache County Commissioners Department Head evaluation meeting.
- 8/29 – Attended the third interview for the Saguache County Administrator.
- 8/29 – Attended the meeting of the Eastern San Luis Valley Trails Coalition.
- 8/30 – Received a letter from Wendi Maez concerning mold smells and safety concerns.

Tim Lovato:

- 8/22 – Attended the meeting to interview two potential candidates for the Saguache County Administrator position. In the afternoon, met with Public Health Director David Daboll on the finances for Public Health.
- 8/23 – Called Sidney Zink, Transportation Director with CDOT, to discuss the Agate Creek Crossing, and asked for a return call. Spoke with Mike McVaugh, Director of Region 5 at CDOT, in regard to the Agate Creek Crossing above the Town of Sargents off of Highway 50. That Afternoon, met with a Saguache County resident on concerns about a well on Colorado Parks and Wildlife property that had been used for the public to obtain water and is no longer available, being closed off. Citizen wanted to know if Commissioners could do anything about this situation.
- 8/25 – Attended the Annual Pow Wow in Saguache and in the afternoon, attended the non-political BBQ at the POA Golf Course, at Casita Park by the Town of Crestone.
- 8/27 – Attended the SLV Commissioners meeting in Alamosa to discuss and listen to budget requests from various groups and organizations in the valley.
- 8/28 – Attended the executive session for Department Head evaluations.
- 8/29 – Attended the executive session for an additional interview for the County Administrator position, in the afternoon visited the I Marsh Trust tract and County Road 71.2 site with Commissioner Ken Anderson.
- 8/30 – Drove to the Town of Sargents with State Representative Donald Valdez to review the Agate Creek Crossing project and spoke with representatives of CDOT while at the site. We asked questions and gave concerns had about the safety of downsizing the replacement structure. Also met with several concerned citizens from the Town of Sargents, and their concerns in their area, such as speeds through the Town and the crossing project.
- 9/4 – Spoke with Jessica Bogner of WSB, who asked about Commissioner, questions or concerns, with the audit documents delivered to the County.

Ken Anderson:

- 8/22 – Attended the interviews of potential candidates for the Saguache County Administrator position.
- 8/23 – was in Pueblo, where I toured a ranch having some Land Use Issues.
- 8/24 – Attended a luncheon with the State Agricultural Commissioner, Larry Crowder, and Donald Valdez.
- 8/27 – Attended the SLV Commissioners meeting where budgets were the topic of discussion.
- 8/28 – Attended the Saguache County Commissioner executive session for Department Head Evaluations, and concluded the day with site visits, with Commissioner Tim Lovato. Also visited the Airport to check on conditions, and fuel, as well as drove Carnero Canyon.

BOARD OF PUBLIC HEALTH MONTHLY REPORT – DAVID DABOLL: REPORT ATTACHED.

Daboll informs Commissioners he has spent his time recently at a Public Health of the Rockies Conference dealing with the potential future of Public Health. Daboll explains there is a national effort moving the nation toward directives the State put in place back in 2008. Daboll reiterates to Commissioners that he no longer has a financial person, but has put in for reimbursement of \$32,945 which was the bulk of monies spent in July, and should have those funds reimbursed within the month.

Daboll comments to Commissioners that he is wanting to hire a full time nurse for his office to replace one that left, but is waiting to see if the Moffat School district will be wanting nursing services provided. Daboll explains other responsibilities warranting a full time position, should the school not need the nursing services from the Public Health Department. Maez questions if the nurse could do drug testing for the County as a back up to the employee currently conduction these, and Daboll agrees it could be a possibility.

Daboll informs Commissioners that a staff member from Administration has been training to work on financial aspects with his financial help that will be leaving, so as to help out until they can find a full time replacement. Maez explains to Commissioners that she will need a motion as monies had to be transferred from the General Fund to Public Health for shortfalls in August.

**MOTION BY COMMISSIONER LOVATO TO APPROVE A TRANSFER OF \$25,000 FROM GENERAL FUND TO PUBLIC HEALTH TO COVER A SHORTFALL IN AUGUST.
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

DEPARTMENT HEAD REPORTS:

RANDAL ARREDONDO, SUPERVISOR, ROAD AND BRIDGE DEPARTMENT:

Supervisor Arredondo, distributes to Commissioners his monthly road work plan, and explains his report will be fairly short this meeting as he has been out of the office. Arredondo informs Commissioners that one of the Landfill employees will be out for 4-6 weeks at the end of September due to surgery.

Commissioner Lovato questions if Arredondo is fully staffed in his Department, and Arredondo advises he is down 3 positions. Arredondo goes on to say that he would like to hire someone who already possesses a CDL before looking at bringing on an employee who would need to be trained to obtain that license.

Commissioner Ken Anderson questions Arredondo about weed spraying and Commissioner Chair Jason Anderson questions Arredondo about the state of County Road 71.2. Arredondo agrees to speak to Brenda Anderson his contact in regard to weeds being sprayed, and assures Commissioners that County Road 71.2 is not fully completed and will be cleaned up once it is.

DAN WARWICK, SHERIFF, REPORT ATTACHED:

Ken Wilson, attended the meeting for Sheriff Warwick and presented to Commissioners after their reports and prior to Director Daboll. Wilson explained to Commissioners that he has changed the ballot title language and would like them to reapprove, for clarity it is only language in the title and not the ballot language itself, and was only changed for clarity of the voters. Commissioner Lovato confirms with Wilson, this Sales Tax revenue will be in addition to the General Fund monies the Sheriff Department already receives.

MOTION BY COMMISSIONER LOVATO TO APPROVE THE AMENDED RESOLUTION FOR THE PROPOSAL OF A 1.5% SALES TAX FOR URGENT PUBLIC SAFETY NEEDS AND FOR ADEQUATE LAW ENFORCEMENT IN SAGUACHE COUNTY.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Wilson speaks to Commissioners regarding the "Homewave System" which will be a new service the jail will use for inmates to speak to family. Wilson explains it will be a phone system, video feed similar to "Skype", and ties into commissary privileges and provide a free law library for inmates as well. Wilson explains this will be a revenue source for the jail, above and beyond the calling card system that is currently used. Wilson also comments he feels this could be a way to conduct inmate required appearances in court, without the need to physically transport the inmate to that location.

MOTION BY COMMISSIONER KEN ANDERSON TO ACCEPT THE CONTRACT FROM HOMEWAVE LLC, FOR LEASE REVENUE SHARING WITH THE SAGUACHE COUNTY SHERIFF'S DEPARTMENT.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

EVAN SAMORA, SAGUACHE COUNTY HOUSING, REPORT ATTACHED:

MOTION BY COMMISSIONER LOVATO TO ENTER INTO THE BOARD OF HOUSING.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER LOVATO TO RETURN TO OPEN SESSION.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

BEN GIBBONS, COUNTY ATTORNEY:

Attorney Gibbons time was given directly after introduction of guests as per his request. Attorney Gibbons explains to Commissioners he was approached over the weekend regarding the verbiage on the ballot initiative for a sales tax increase. Gibbons explains there is still time to make the corrections to the initiative for clarification. Commissioner Chair Jason Anderson questions if it is within the Commissioners purview to be the ones to correct this. Commissioners agree it is up to the Author to correct and bring before them to have reapproved once changed should they so desire.

Attorney Gibbons completed his reports after the Sheriff report given by Ken Wilson. Attorney Gibbons again addresses the Land Use Violation setting fines and possible jail time. The current ramifications and processes are explained, and Attorney Gibbons explains he doesn't want to see a citizen get a misdemeanor charge for a blight violation. Commissioners explain the results they are looking for and Gibbons agrees to put together a proposal for the next regularly scheduled meeting. Commissioner Chair Jason Anderson comments the County now has Code Enforcement, but doesn't seem to have all the pieces in place that go with it.

WENDI MAEZ, LAND USE ADMINISTRATOR:

1. Lot Consolidation request for Christopher Ford and Kathryn Taylor, Baca Grande Chalet Unit II, Lots 4112 and 4136C. Crestone/Baca Planning Commission recommended unanimous approval of this request during their regular meeting held on August 27, 2018.

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE LOT

CONSOLIDATION REQUEST FOR CHRISTOPHER FORD AND KATHRYN TAYLOR FOR BACA GRANDE CHALET, UNIT 1, LOTS 4112 AND 4136C, NOW KNOWN AS LOT 4112CR.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

2. I Marsh Trust Cul-de-Sac discussion/decision.

Commissioners and Maez after conducting site visits, review maps and discuss options of the proposed land swap by I Marsh Trust. Commissioners feel work was done in advance

of the request, and Commissioner Chair Jason Anderson comments, the Trust is in essence asking for forgiveness rather than permission. Commissioners agree to have Maez draft a proposal for the purchase of the lot to include survey fees, and a fine for completing work prior to an agreement with the County, or a second option proposed to return the County owned portion of the property to its original state. Maez will discuss with Road and Bridge Supervisor Arredondo and put something together for Commissioner review prior to sending to I Marsh Trust.

3. County Owned Lot Bids

a. Baca Grande Chalet Unit I – Lot 260

Bid was received from Emily Donaldson for the above referenced lot for \$4030.

MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BID FROM EMILY DONALDSON FOR BACA GRANDE CHALET, UNIT I, LOT 260 FOR \$4, 030 AS IT MEETS THE MINIMUM BID REQUIREMENT OF \$4,000.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

b. Baca Grande Chalet Unit I – Lot 1378 – Re-bid

Bid was received from Wade Probst for the above referenced lot for \$4,006.

MOTION BY COMMISSIONER KEN ANDERSON TO ACCEPT THE BID FROM WADE PROBST FOR BACA GRANDE CHALET, UNIT I, LOT 1378, FOR \$4,006 AS IT MEETS THE MINIMUM BID REQUIREMENT OF \$4,000.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

4. Discussion concerning the location of the Land Use Department due to water in the walls

This discussion took place at the end of the meeting during Old Business.

5. Code Enforcement structure discussion.

Maez asks Commissioners for direction as to if they would like her to advertise for the Code Enforcement position, as the full time Officer originally assigned, will now be doing only Sheriff Department duties, and questions which department the position would report to. Commissioner Chair Jason Anderson expresses he does not want the position under the Commissioners as it puts them back to managing. Commissioner Lovato questions what will be done with the Clerk position that coincides with the Code Enforcement Officer, and Maez explains she would like to give those duties to a current member of her staff.

Commissioner Chair Jason Anderson explains he would like Maez to confer with Sheriff Warwick to ensure he would like the Code Enforcement position to report to Land Use and no longer be a part of the Sheriff's Department, before advertising and replacing in that manner.

Maez also asks Commissioners about increasing wages for a member of the Administration staff and a member of the Maintenance staff, as they have exceeded their 90 day probationary periods. Maez also asks about increasing her Land Use Staff member's wages as she will be taking over the Code Enforcement clerk duties as well. Commissioner Jason Anderson comments these items should be discussed during budget time, and Maez explains that probationary increases are always done after the 90 day period has ended, so she would like to address at least those items. Commissioners give the directive to give the probationary increases to those two staff members and the other can be addressed once put in that position.

WENDI MAEZ, SAGUACHE COUNTY AIRPORT MANAGER REPORT:

Maez gives her Airport update after the conclusion of Attorney Gibbons report, as the meeting was running ahead of schedule. Maez advises fuel is ok at that Airport, and that there was a need for an emergency landing at Leach Airport over the weekend. Maez shares that by the time she arrived the plane had landed, corrected their issue and was back in the air with the assistance of Eli Ellithorpe, and she was only ten minutes away, so it was a minor issue.

WENDI MAEZ, ADMINISTRATOR – ADMINISTRATIVE

1. Request for a transfer of funds from the General Fund to Public Health in the amount of \$25,000 to cover expenses for August 2018.
The transfer motion was given during Public Health Director David Daboll's time above.
2. Sign Intergovernmental Agreement with Rio Grande County regarding shared inmate medical services.
The agreement was motioned for and approved at a previous meeting, however Commissioners signed the agreement during the Sheriff presentation by Ken Wilson.
3. Auditors will be here to present the 2017 audit on September 18, 2018. We will need to schedule a special meeting to accept the 2017 audit unless the Board decides to accept during the September 18th meeting.
Maez explains to Commissioner the audit can be accepted either after the presentation of the audit at the meeting on the 18th, or a Special Session to accept can be called if they are uncomfortable accepting on that date. Commissioners agree they would like to try to accept on the meeting date of the 18th.
4. Maez has been working on the 2019 budget with Elected Officials and Department Heads. Should have the proposed budget to Commissioners by the end of September.
Calendars for the Commissioners were reviewed, and dates set for review of the Sales Tax Grants and the budget were set and added to the Commissioner Agendas.
5. Presentation of the 2nd Cycle 2018 Sales Tax Grants.
Sales Tax Grant packets were presented to Commissioners and as stated above work session dates for review were added to the agendas.

TRISH GILBERT, SAGUACHE COUNTY CLERK AND RECORDER:

Gilbert informs Commissioners that she and two members of her staff will be attending the "Epic Training" September 5-7 with 63 of Colorado's 64 counties in participation as well, for the election security event. Gilbert explains that preparation for the 2018 election has begun and it looks like the ballot will be 3 sided and has to be done in dual language, so costs could exceed the printing

budget. Gilbert also informs Commissioners she will need the use of their room from October 3rd- November 29th for elections.

OLD BUSINESS

Commissioners receive the amended resolution for the sales tax ballot initiative from the author, and make a motion for the change to be amended on the ballot.

MOTION BY COMMISSIONER KEN ANDERSON TO ACCEPT THE RESOLUTION FOR THE 1.5% SALES TAX BALLOT ISSUE FOR SAGUACHE COUNTY AMENDING THE 2018-5 RESOLUTION TO THE EXTENT OF THE BALLOT TITLE AND NOT TO THE CONTENT.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Commissioner Lovato addresses the Office of Emergency Manager's position after almost a year of service and explains he feels a wage increase is in order. Commissioner Chair Jason Anderson expresses he would like to have this discussion during budget time, but also feels the Commissioners need to retain good employees.

MOTION BY COMMISSIONER LOVATO TO INCREASE THE SALARY OF BOBBY WOELZ, THE DIRECTOR OF THE OFFICE OF EMERGENCY MANAGEMENT, BY \$1.00 PER HOUR, TO BE EFFECTIVE SEPTEMBER 1, 2018.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Commissioner Chair Jason Anderson addresses the need to move the Land Use Department out of their current space due to health and safety concerns. Commissioner Chair Jason Anderson expresses he feels the Land Use Department should be moved to the Public Health building, moving the Public Health Staff to the Department of Social Services building. Commissioner Lovato feels that should not happen until budgets can be reviewed as construction and other things that could affect the budget will come into play with a move this size. Input is given by all Commissioners, Land Use Administrator Maez, and newly appointed Administrator David Bitler. Commissioners agree to have Administrator Bitler, review the sites and what is required to move Department, and evaluate and determine how the moves should be completed.

Commissioners discuss at the end of the meeting the annual employee appreciation event and agree Commissioner Tim Lovato will spear head this event to be tentatively scheduled on September 27th.

SLV DIRT WORX, INC. – SPECIAL EVENT LIQUOR LICENSE:

Clerk and Recorder Gilbert presents the application to the Commissioners stating that Jerry Duran is in attendance should they have questions, about the event. All paperwork and required fees have been paid, and the license is being requested for the one day race event, held annually in Penitente Canyon, to be held on October 13, 2018.

Commissioner Lovato questions Duran if the liquor is the big money maker for the event or if it is the race entrance fees. Duran responds he is unsure, but feels the entrance fees would be higher. Duran also informs Commissioners that proceeds earned at the race are given to the high school biking team "Rio Grande Raptors", made up of students from all the valley schools, and that last year the team received a donation of \$5,000. Duran goes on to comment that the valley is economically distressed, and he feels this event is a great opportunity to bring people to the valley.

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE SPECIAL EVENT LIQUOR LICENSE REQUEST FOR SLV DIRT WORX, INC. FOR THEIR EVENT TO BE HELD ON OCTOBER 13, 2018.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

TERRY GILLETTE, PROPERTY USE CHANGE REQUEST:

Gillette explains to Commissioners he would like the use of his property located on 8th Street in the Town of Saguache to be changed from Commercial to Residential. Gillette explains he requested such from the Town directly but due to lack of zoning, they referred him back to the County for approval, stating this was not within their legal purview.

After much discussion between Gillette, Commissioners, Assessor Peterson, and Attorney Gibbons, it is determined this request will need to be made to Assessor Peterson at the beginning of 2019.

SAGUACHE COUNTY TOURISM BOARD REQUEST:

An impromptu request was made by the Tourism Board at the end of the meeting to place a box for a scavenger hunt, to be held during the Fall Festival, on the corner of the County Courthouse grounds. It is explained the scavenger hunt is part of a larger project to promote tourism throughout Saguache County. Commissioners agree this is allowable.

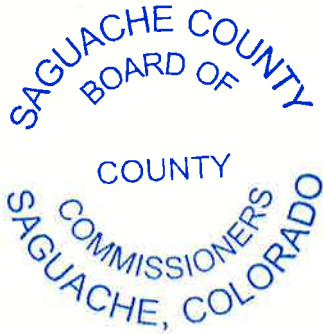
BILL PAYING:

Commissioner Chair Jason Anderson adjourns the meeting seeing no further business at 3:15 P. M.

~~RESPECTFULLY SUBMITTED:~~

RHIANNON CURRY FOR
TRISH GILBERT, CLERK & RECORDER

DATE MINUTES APPROVED: September 18, 2018





JASON ANDERSON, COMMISSIONER,
BOARD CHAIR



KEN ANDERSON, COMMISSIONER



TIM LOVATO, COMMISSIONER



ATTEST
TRISH GILBERT
CLERK & RECORDER

