

SAGUACHE COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MEETING
TUESDAY, May 1, 2018

MINUTES

CALL TO ORDER:

The Meeting was called to order by Board Chair, Jason Anderson, at 9:01 A.M., with the Following members present:

Jason Anderson, Commissioner, Board Chair
Ken Anderson, Commissioner
Tim Lovato, Commissioner
Wendi Maez, County Administrator, Land Use Administrator
Ben Gibbons, County Attorney
Rhiannon Curry for Trish Gilbert, Clerk to the Board

PLEDGE OF ALLEGIANCE:

Board Chair, Jason Anderson, invited those in attendance to join in reciting the Pledge of Allegiance.

Additions/Deletions to the Agenda:

1. Sheriff Warwick will address Commissioners first thing this morning.
2. Trish Gilbert will update Commissioners at the end of the day.

SAGUACHE COUNTY SHERIFF, DAN WARWICK:

Sheriff Warwick addressed Commissioners explaining he has found a man that is post-certified that is willing to work part time within the Sheriff's Department. Commissioner Chair Jason Anderson questions if this part-time position will fit into the Sheriff's budget. Sheriff Warwick explains that it will because he still does not have a full staff, and will actually be less expensive as it will be part time with no benefits paid. Warwick also explains it will help him rearrange the full time deputies he has to the areas where they are more needed. Warwick asked if he should find a 2nd part time deputy, he would like permission to hire this position as well, as it would then essentially be one full time worker.

Commissioner Chair Jason Anderson questions if Sheriff Warwick still has a full time position available, and Sheriff Warwick explains he has two full time still available, one for the Sheriff's Department and one for the Town of Saguache. Commissioner Lovato questions if the part-time person Sheriff Warwick would like to hire is a local. Warwick explains that he is from Alamosa, but worked previously for the Saguache County Sheriff's office, Warwick goes on to explain he is post-certified, teaches at the police academy, and is all around a good hand. Commissioner Chair Jason Anderson comments Sheriff Warwick's request shows flexibility in a situation that calls for it, and could be the trend of the future.

Commissioners give Sheriff Warwick approval for the part-time positions he is requesting. Commissioner Lovato questions if Sheriff Warwick has met with OEM Director Bobby Woelz regarding the Salamander program. Warwick explains to Commissioners he feels Woelz is asking for quite a bit on very short notice, but will work to get it taken care of.

MOTION BY COMMISSIONER LOVATO TO APPROVE THE AGENDA AS AMENDED.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Reading and Approval of Minutes:

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE MINUTES OF THE APRIL 17, 2018 REGULAR SESSION MEETING AS AMENDED.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Review of Mail and Other Correspondence: 05/01/2018

1. **The Colorado Commission on Aging** sent notice of an upcoming Centenarian Celebration for all Colorado Seniors who turn 100 years old or older in 2017/2018 to be held May 18, 2018 in Alamosa, CO. (4/24/18)
2. **Bethany Howell** sent a thank you card to the Board of Commissioners on behalf of the RGWCEI for the continued support for all of their programs. (4/23/18)
3. **The Fremont County Board of Commissioners** sent Notice of Public Hearing Review of the Service Plan proposed Arkansas Valley Ambulance District to be held in Canon City May 8, 2018. (4/16/18)
4. **The Upper Gunnison River Water Conservancy District** sent the Agenda for April 23, 2018 meeting. (4/16/18)
5. **The Crestone Food Bank** sent a letter expressing their sincere gratitude and appreciation for the Spring Sales Tax grant that was received. (4/24/18)
6. **Matthew T. Blythe** sent notice of the Great Sand Dunes National Park and Preserve releasing the Draft Environmental Impact Statement which includes a 45-day public comment period that closes May 31, 2018. (4/16/18)
7. **The Rio Grande Water Conservation District** sent the April 2018 Ground Water Tables. (4/13/18)
8. **The Concern Mountain States Children's Home** sent Volume 49, Issue 1, April 2018 notice. (4/13/18)
9. **Belina Ramirez** sent an email announcing Senator Bennet and Gardner are co-sponsors of the legislation to legalize hemp. (4/23/18)

Introduction of Guests:

Rebie Hazard
Sandia Belgrade

Lori Laske – Adams State University

Public Comment: None

COMMISSIONER REPORTS:

Jason Anderson:

4/17 – Did an interview with Channel 9News out of Denver concerning the Saguache County Jail.

4/18 – Met with the Colorado Department of Revenue, Enforcement Division in Colorado Springs. Present at the meeting were Hank Hasler, Agent in Charge, Marijuana Enforcement, Penny Paxton, Deputy Chief of Investigations, Enforcement, Christopher Poirier, Agent n Charge, Enforcement, Matt Heap, Chief of Investigations, Enforcement, and Wendi Maez, Administration for Saguache County. Topics of Discussion were as follows:

Factors in the vetting process – What is checked regarding applicants?

MED checks criminal history, financing, possession of land, floorplan (first year allows for modifications), and ownership.

Renewal/Follow-up – What is the State looking for?

Any change of ownership must be submitted for review.

Water – Does the MED take into consideration water supply & classification?

The State MED does not in any way consider water access and classification as part of the application process, leaving this issue in the hands of the Division of Water Resources.

Denial – What factors would go into an application denial?

Criminal history dating back 5 years (10 for drug related offenses), history and source of all funders, lack of legal possession of land, residency in Colorado (at least 1 year), out of State limits on owners (15 per application, residents of State unlimited, Applicants need at least one resident owner), providing false documentation.

Timeline – Does the State have any timeline to process applications?

As a result of how Amendment 64 was written the State has no jurisdiction if an application has not been processed after 90 days.

Percentages – What percent of applications get denied?

The denial rate is fairly low in that if the MED finds an error or transgression in the application or if it is incomplete, it allows the applicant to withdraw the application allowing for a refund of some of the fees, as well as avoiding a denial. Most applicants chose to withdraw.

Also discussed was the County requesting prompt response to complaints or concerns about operations that may not be following regulations. The MED had some questions about the sudden increase in applicants in Saguache County before the implementation of the moratorium.

4/18 – Did an interview with Jase Larson with Channel 7News out of Denver concerning cannabis operations in Saguache County.

4/30 – Spoke with Chris Canally concerning the recycling program at the Saguache County Landfill. Due to unforeseen circumstances she is requesting a one month extension on any decision concerning the Landfill recycling program.

MOTION BY COMMISSIONER LOVATO TO GIVE THE LANDFILL RECYCLING PROGRAM A 30 DAY EXTENSION, WHERE AS A SITE VISIT WILL BE CONDUCTED BY SAGAUCHE COUNTY COMMISSIONERS.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Tim Lovato:

4/19 – Attended the first “History Undiscovered” group meeting in Alamosa. The group is bringing attention to sites in the San Luis Valley, such as the Mount Pleasant School and the Sangre De Cristo National Heritage Area, which contain important information, and relevance to early settlers in the Valley.

4/20 – Participated in the working group discussion of people who were affected by the high sub-water present in the Town of Saguache. Some citizens spent several thousand dollars in purchasing pumps, in an effort to lower the water table under their homes. There was also approximately \$3,000 worth of hay destroyed northeast of Town because of the sub-water.

4/23 – Attended the San Luis Valley County Commissioners meeting in Alamosa. Topics of discussion included the fire ban in Counties and development of a procedure to implement fire bans or restrictions giving the Sheriff of each County discretion of the process.

4/25 – Met with Bobby Woelz, Saguache County OEM Director, on the progress of informing the public with the use of message board signs. The State currently uses these signs for road conditions, and it is taking approximately two weeks to get the messages changed. Mr. Woelz will be issuing Salamander Cards which are I.D. cards, to first responders and some elected officials, and will be meeting with Sheriff Warwick to determine what classification his employees will have.

4/26 – Attended the Western San Luis Valley Transit meeting in Saguache on providing transportation from Salida to Alamosa two days a week. A schedule will be coming out shortly, and the projected start date will be around June 5.

4/27 – Attended the memorial service for Mr. Bill Jenkins. Mr. Jenkins was an employee with the Road and Bridge Department for 32 years. Mr. Jenkins also served as the State Commander for the Veterans at the Garcia Post in Saguache.

Ken Anderson:

4/19 – Attended the seniors meeting in Alamosa, where there were a few things to be ironed out. The seniors were very thankful for the sales tax grant they received.

4/20 – 5/1 – received a call from a neighbor regarding work on the road, would like to put in a ditch for a better water source. Attended the SLV Commissioners meeting, and had great conversations regarding HEMP and federal legalization. Will be talking to Supervisor Arredondo about road conditions, drove some roads and returned several calls.

BOARD OF PUBLIC HEALTH MONTHLY REPORT – DAVID DABOLL: REPORT ATTACHED.

Attorney Ben Gibbons addressed the Board to relay that Commissioners should move into the Board of Public Health as was historically done and brought to Gibbons attention by

Director Daboll, who also informed there would need to be a President of the Board elected.

MOTION BY COMMISSIONER KEN ANDERSON TO MOVE INTO THE BOARD OF HEALTH AT 10:09A.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER CHAIR JASON ANDERSON TO ELECT COMMISSIONER KEN ANDERSON THE PRESIDENT OF THE BOARD OF HEALTH.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Commissioner Lovato made a second on the motion to appoint Commissioner Ken Anderson the President of the Board of Health but pointed out he is the Commissioner Liaison for that Department and offered to be a go between.

Director Daboll delivered an amendment to a Master Contract previously received and signed that shows how payments will be made on the master core funding. He asked Commissioners to review and sign during his time. Commissioner Lovato questions the deliverables, and Daboll explains he can't list them of the top of his head, but is comfortable with what is being asked of his Department.

Director Daboll informs Commissioners that with recent payments received by Public Health the Department is now in the black by \$870.48. Daboll moves on to the Communities that Care program and explains he would like to cease using the acronym CTC. Daboll explains that the key leaders of the community are responsible for Communities that Care and feels these words should be used to represent what the program is all about. Director Daboll goes into more detail regarding the program and explains it would be beneficial to discuss during a work session to get Commissioners a broader scope of how it really should be run and monies should be spent.

Commissioner Chair Jason Anderson comments he has noticed there is more southern County exposure to the program than northern, and that he has been advised there is a perception that the group comes together and it is very social, but they don't feel there is a product created. Daboll explains the product is whatever the community decide it is going to be. Commissioners decide they can delve further into the program at a work session to obtain a better understanding.

MOTION BY COMMISSIONER CHAIR JASON ANDERSON TO ENTER INTO THE MASTER AGREEMENT PRESENTED AND TO MOVE BACK INTO OPEN SESSION AT 10:37A.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

DEPARTMENT HEAD REPORTS:

RANDAL ARREDONDO, SUPERVISOR, ROAD AND BRIDGE DEPARTMENT:

Supervisor Arredondo presents an agreement with Conservation Legacy and asks the Commissioners to approve of the agreement. Arredondo explains that it is the same agreement they do every year to have children of Saguache County participate with Southwest Conservation Corp for 4 weeks. Attorney Gibbons explains they don't need to sign off on it, just approve of it. Commissioner Chair Jason Anderson comments he believes it is a good program, and wants to ensure that kids from Saguache County are the participants. Supervisor Arredondo thanks the Board for the sales tax grant funds received that will assist in the cost of the program as well.

Supervisor Arredondo gives Commissioners quotes for extended warranties on some of the machinery within the Road and Bridge Department. Arredondo explains Road and Bridge had to spend approximately \$28,000 recently to fix a motor grader and feels with these warranties he could avoid costs like this in the future. Arredondo explains it will be approximately \$33,330 for all three extended warranties he is asking for, but would cover repairs on three machines for an extra 2500 hours on two and 1200 on the last.

Commissioner Chair Jason Anderson asks Arredondo about the work being done on County Road 71.2 and the Title II funds provided for the project. Arredondo explains the crew has been working on widening the road and putting in culverts and that Road and Bridge is looking at paving the road the 14th -17th. Road and Bridge will be receiving help from Rio Grande County to bring loads from the Center Hot Plant up to Crestone while paving, and then will return in kind assistance to Rio Grande County later in the year.

Commissioner Lovato questions Arredondo about the compaction and soft shoulders on County Road 71.2, and makes suggestions on how to improve these. Arredondo explains it is still a work in progress and is confident the road will be stable once it is complete. Arredondo goes on to explain, Road and Bridge has widened the road to 25 feet, however the pavement will only cover 20 feet of that 25.

MOTION BY COMMISSIONER CHAIR JASON ANDERSON TO ALLOW SUPERVISOR ARREDONDO TO MOVE FORWARD ON EXTENDED COVERAGE WARRANTIES FOR ROAD AND BRIDGE UNITS 522, 524, AND 525 IN THE AMOUNT OF \$33,630.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Commissioner Chair Jason Anderson informs Arredondo that the SLV Trails Coalition has received a grant for \$33,000 which they will use for planning the trail on Camino Baca Grande. Arredondo comments he feels this trail is a very good idea, and needed in that area. Supervisor Arredondo obtains permission to move sand gathered on several roads near gravel after the wind storm and put it at the Leach Airport so as not to have to haul it across the County. Board approved this request.

Supervisor Arredondo informs Commissioners the State Department visited the Landfill to look at re-establishing one well and installing two more per an agreement signed earlier in the year by Commissioners. Arredondo goes on to say, the State was not pleased with the Recycle outfit and what they saw, and he feels something needs to be addressed here. Arredondo also asks Commissioner permission to start looking into transfer stations, and changing the Landfill into a transfer station, as the Landfill continues to cost the County money and he feels this could be a way to save money. Commissioner Chair Jason Anderson asks Arredondo to reach out to Chris Cannaly regarding this request. Commissioner Lovato ended Supervisor Arredondo's time addressing concerns regarding some roads and fire signs in the County.

EVAN SAMORA, SAGUACHE COUNTY HOUSING, REPORT ATTACHED:

MOTION BY COMMISSIONER CHAIR JASON ANDERSON TO MOVE INTO THE BOARD OF HOUSING AT 10:38A.M.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER CHAIR JASON ANDERSON TO RETURN TO OPEN SESSION AT 10:45A.M.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

BEN GIBBONS, COUNTY ATTORNEY:

Attorney Gibbons asks Commissioners if the second access road used for emergency evacuation out of the Baca will be marked only for emergencies. Commissioner Chair Jason Anderson expresses the road will be used for full access.

Attorney Gibbons advises Commissioners that he sent a letter denying and also spoke to Mr. Adam Lewis regarding his request for burial at the Saguache County Landfill. Gibbons comments he explained to Mr. Lewis he is his only point of contact and ensures Commissioners Lewis has a clear understanding his request was denied and should not be contacting anyone further.

Attorney Gibbons also informed Commissioners that he is anticipating a visit from the State Property Administration within the next two weeks to review local tax exempt operations. Gibbons also discussed with Commissioners that trainings were previously held when a

new Commissioner came on Board or on an annual basis. Gibbons reminded Commissioners that all County business for Commissioners or any other County employees for that matter should be done on County issued devices only. Gibbons explains this is for the sake of convenience and discoverability. Gibbons also suggests having a policy on County devices.

LUNCH

WENDI MAEZ, LAND USE ADMINISTRATOR:

1. County owned lot bids received. County owned lot bids ended on April 30, 2018. We will need to discuss minimum bid amounts before the next sets of lots are put out for bid. The below lot bids were all read aloud and then motions were made for each once each had been opened and read.

Lot 193, Baca Grande, Chalet I, Minimum Bid = \$4,000

MOTION BY COMMISSIONER LOVATO TO DENY THE BID FROM ELANOR MULLER FOR LOT 193, BACA GRANDE, CHALET I, FOR \$2,500 AS IT DOES NOT MEET THE MINIMUM BID OF \$4,000.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot 2115, Baca Grande, Chalet I, Minimum Bid = \$4,000

MOTION BY COMMISSIONER KEN ANDERSON TO DENY THE BID FROM DAVID AND DIEDRE NESLINE FOR LOT 2115, BACA GRANDE, CHALET I, FOR \$2,500 AS IT DOES NOT MEET THE MINIMUM BID OF \$4,000.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot 2199, Baca Grande, Chalet I, Minimum Bid = \$4,000

MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BID FROM DAVID AND DIEDRE NESLINE FOR LOT 2199, BACA GRANDE, CHALET I, FOR \$4,100.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot 2200, Baca Grande, Chalet I, Minimum Bid = \$4,000

MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BID FROM DAVID AND DIEDRE NESLINE FOR LOT 2200, BACA GRANDE, CHALET I, FOR \$4,100.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot 215, Baca Grande, Chalet I, Minimum Bid = \$4,000

This bid was returned to bidder John Wade as the lot for sale is Lot 214. No action was taken on this bid.

Lot 1635, Baca Grande, Chalet I, Minimum Bid = \$4,000

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE BID FROM JUDITH OAKLAND BUCHANAN FOR LOT 1635, BACA GRANDE, CHALET I, FOR \$4,250

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot 2695, Baca Grande, Chalet II, Minimum Bid = \$4,000

MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BID FROM RICK BARNES FOR LOT 2695, BACA GRANDE, CHALET II, FOR \$4,000.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot 3880C, Baca Grande, Chalet II, Minimum Bid = \$9,000

MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BID FROM LESLIE AND MELISSA CLARK FOR LOT 3880C, BACA GRANDE, CHALET II, FOR \$9,000.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot 1, Block 8, Mineral Hot Springs Estates – Minimum Bid = \$400

MOTION BY COMMISSIONER LOVATO TO DENY THE BID FROM JEFFREY REVLING FOR LOT 1, BLOCK 8, MINERAL HOT SPRINGS ESTATES FOR \$425

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lots 2&3, Block 8, Mineral Hot Springs Estates – Minimum Bid = \$800
Two Bids Received – Jeffrey Revling - \$850
Frank Cordova - \$831

**MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BID FROM JEFFREY REVLING
FOR LOTS 2&3, BLOCK 8, MINERAL HOT SPRINGS ESTATES, FOR \$850.
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

Lot 3B3, Block 3, Mineral Hot Springs Estates – Minimum Bid = \$1,600

**MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BID FROM TAMARA TUCKER
FOR LOT 3B3, BLOCK 3, MINERAL HOT SPRINGS ESTATES, FOR \$1,600.
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

Lot 5, Block 5, Mineral Hot Springs Estates – Minimum Bid = \$400

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE BID FROM JAMES
BIRMINGHAM FOR LOT 5, BLOCK 5, MINERAL HOT SPRINGS ESTATES FOR \$400.
SECOND BY COMMISSIONER LOVATO
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

Lot 22, Block 124, Town of Moffat – Minimum Bid = \$60
Two Bids Received – Wayne McBride - \$180
James Birmingham - \$101

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE BID FROM WAYNE
MCBRIDE FOR LOT 22, BLOCK 124, TOWN OF MOFFAT FOR \$180.
SECOND BY COMMISSIONER LOVATO
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

Lot 29, Block 192, Town of Moffat – Minimum Bid - \$60
Lot 20, Block 192, Town of Moffat – Minimum Bid - \$60
Lot 15, Block 47, Town of Moffat – Minimum Bid - \$60

**MOTION BY COMMISSIONER LOVATO TO ACCEPT THE BIDS FROM JAMES
BIRMINGHAM FOR LOT 29, BLOCK 192, LOT 20, BLOCK 192, AND LOT 15, BLOCK
47, ALL IN THE TOWN OF MOFFAT AT \$101 EACH FOR A TOTAL OF \$303.
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

Lot 8, Block 34, Town of Moffat – Minimum Bid - \$60

Lot 9, Block 8, Town of Moffat – Minimum Bid - \$60

Bids on these lots were received by Ken Skoglund; however, these lots were previously sold. No action was taken on these bids.

Lot 43, Block R, Lazy KV Estates –Minimum Bid - \$4,000

Two Bids Received – Stephanie Manuzak - \$4,200

Cassandra & Leo Baldwin - \$4,100

MOTION BY COMMISSIONER KEN ANDERSON TO ACCEPT THE BID FROM STEPHANIE MANUZAK FOR LOT 43, BLOCK R, LAZY KV ESTATES FOR \$4,200.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

2. Lot Consolidation Requests

Lot Consolidation Request from Pundarika Foundation for Lots 956 & 957, Baca Grande, Chalet Unit I.

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE LOT CONSOLIDATION REQUEST FROM PUNDARIKA FOUNDATION FOR LOTS 956 & 957, BACA GRANDE, CHALET UNIT I.

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot Consolidation Request from Pundarika Foundation for Lots 958 & 959C, Baca Grande, Chalet Unit I.

MOTION BY COMMISSIONER LOVATO TO APPROVE THE LOT CONSOLIDATION REQUEST FOR PUNDARIKA FOUNDATION FOR LOTS 958 AND 959C, BACA GRANDE, CHALET UNIT I.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

Lot Consolidation Request from David W. and Carol R. Lee for Lots 3484 and 3485, Baca Grande, Chalet Unit II.

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE LOT CONSOLIDATION REQUEST FOR DAVID W. AND CAROL R. LEE FOR LOTS 3484 AND 3485, BACA GRANDE, CHALET UNIT II.
SECOND BY COMMISSIONER LOVATO
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED

Lot Consolidation Request from Kathleen Willow for Lots 1796, 1797, and 1798, Baca Grande, Chalet Unit I.

MOTION BY COMMISSIONER LOVATO TO ACCEPT THE LOT CONSOLIDATION REQUEST FOR KATHLEEN WILLOW FOR LOTS 1796, 1797, AND 1798, BACA GRANDE, CHALET UNIT I.
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED

3. Discussion concerning how or if alternates are seated for SCPC meetings. A quorum was declared during the Thursday, April 26 meeting and PC did not seat alternates. Alternates were upset about not being seated.

Saguache County Planning Commission Board Chair Rebie Hazard attended the meeting to discuss how alternates are seated at SCPC meetings. Maez explained to Commissioners that alternates were not seated at the last SCPC meeting as a quorum was present, and this displeased the alternates in attendance. Maez asked Commissioners how they would like her to handle this going forward. Commissioner Chair Jason Anderson questioned if the alternates were there to prevent a lack of a quorum, or to complete the Board, and explained his opinion was alternates are they to ensure the meeting can run.

Attorney Gibbons questions if the SCPC continues to not seat alternates at the meetings, they in turn run the risk of them not showing up at all. Maez expresses she feels alternates should be seated to complete the 9 member Board, and Hazard agrees this is the way she would like it handled. Commissioner Lovato expresses he feels they should be seated until a 9-member Board is accounted for as well, and Commissioner K Anderson agrees. Commissioners agree and direct Maez to seat 9 members to the Board who would have voting power, any alternates in attendance after the 9 seated would have discussion and input power but would not be entitled to make a motion or to vote.

Hazard also addresses with the Board the lack of respect given to the Saguache County Planning Commission Board members by members of the community and expresses one man went after the Board members directly. Maez added that Deputy Wayne Clark had to get up and move about the room in an attempt to remind

attendees he was there. Hazard explains that she always asks attendees to respect each other and the members of the Board, but things as of late have been especially disrespectful.

Commissioner Chair Jason Anderson reminds Board Chair Hazard that it is within her right as the Chair to remind people to be respectful or they will be removed, and suggests she address it at the beginning of the meeting and follow through so no one is surprised. Maez comments she feels a panic button leading to the Sheriff's Department should be installed as it is within all the other Departments in the Courthouse, and explains that now that there is a full time Code Enforcement Officer, there will be a constant police presence at meetings going forward.

Hazard explains she isn't so much worried about someone attacking them during the meeting, but after the meeting in the parking lot, she has had concerns walking to her car. There was an instance where an applicant and someone opposing that applicant had heated words in the parking lot, that made some nervous. Maez advises Commissioners the next SCPC meeting will be to review changes to the regulations with Attorney Gibbons and then they will be ready to submit to the Commissioners for review.

4. Working with Sheriff Dan Warwick concerning the Code Enforcement Clerk, he has an employee on staff that may take the part time position and also work for the Sheriff. Conducting an interview with this employee on Monday, April 30, to discuss.
 - a. James Knight, new Code Enforcement Officer, will start full time on Monday, April 30. He has been doing ride a-longs with Wayne Clark for the last week or so.
 - b. The Code Enforcement Clerk will work out of the Sheriff's office until the Board makes a decision concerning office space for Land Use.

WENDI MAEZ, SAGUACHE COUNTY AIRPORT MANAGER REPORT:

*** Airport report was given after Attorney Gibbons time to fill in open space.***

1. State FAA did an inspection of the runway and general area on April 25. We will have the results of the inspection by the end of May.
2. Received the reimbursement payment from DOLA/COG grant in the amount of \$8,700. This grant will reimburse the payments made for the re-drill of the well.
3. The roof of three hangars were blown off during the bad wind storms we had. Awaiting response from insurance about fixing the roof for these three hangars.
4. Have a request to rent a hangar, need to know the amount the Board would like to charge for the rent, and which hanger to rent. I suggest the hangar Hostetter held prior to the rental of the main FBO.

Commissioner Chair Jason Anderson questions if the hangars available for rental have electricity or water, and Maez confirms they do not. Attorney Gibbons suggest a rental rate of \$250, and Maez explains she was thinking more along the lines of \$50-\$75. Commissioner Lovato feels it should be somewhere in between around \$125 per month. Commissioner Ken Anderson is in agreement with Maez and feels the other suggestions are too high. Gibbons reminds them a hangar rental will give

the renter access to the airport, fuel, the pilot's lounge, internet access and a picnic area, not just the hangar itself.

MOTION BY COMMISSIONER CHAIR JASON ANDERSON TO PROPOSE A HANGAR RENTAL PRICE OF \$100 PER MONTH WITH A ONE YEAR LEASE.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3 VOTES AGAINST: 0

MOTION CARRIED

5. UAS Colorado did a test flight for pictures of the SLV on Wednesday, April 25. Will update the Board when we receive the results of the test flight.

WENDI MAEZ, ADMINISTRATOR – ADMINISTRATIVE

1. All Elected Officials and Department Heads met with Dennis Hunt from CTSI on Tuesday and Wednesday. Mr. Hunt will give the Board a full report of the interviews during the work session on May 22.
2. Treasurer report has been entered and balanced with the Treasurer. As soon as all Departments have reviewed the reports for their Departments, we will get the reports to the Board and post on the website.
3. Payroll for April has been completed with success.
4. When HR Director Quintana's computer was upgraded something happened with the way Financial Edge printed AP checks. We had to void all checks and get them returned to us for a new check to be issued as First Southwest Bank would not accept the way the account and routing number read on the checks. We were fortunate that the bank stopped payment on all checks without charging stop payment fees.
5. Maez has offered the Administration Clerk position to Tania Sanchez at a starting wage of \$10.20 (minimum wage). If Ms. Sanchez passes the drug test and background check she will start working for Saguache County on Wednesday, May 2.

Maez completed her Land Use and Administration reports following the presentation by Clerk and Recorder Trish Gilbert. Maez explained to Commissioners she may have Jury Duty on the 15th, which will be a very full meeting with 8 possible marijuana applications up for review. Attorney Gibbons advised Maez to contact the Jury Commissioner and explain due to work circumstances she is requesting an absence for that day.

Maez suggests with the already booked afternoon and the amount of conditional use permits to be presented that the Commissioners consider a special meeting just for the conditional use permits. Commissioners decide they will hold a special meeting on May 22, 2018 at 1pm to review the conditional use permits.

Maez also explains to Commissioners that the approval of the supplemental budget request by the Sheriff's department will need to have a line item added to the Sheriff's budget on the advice from a financial consultant. Attorney Gibbons advises the Commissioners will simply need to amend the motion from the April 17, 2018 meeting.

MOTION BY COMMISSIONER LOVATO TO AMEND THE PORTION OF THE MOTION MADE AT THE APRIL 17, 2018 MEETING CONTAINING THE BREAKOUT OF AMOUNTS FOR THE SHERIFF'S SUPPLEMENTAL BUDGET TO REFLECT ONE LUMP SUM IN THE SETTLEMENT AGREEMENTS LINE ITEM PER ADVICE GIVEN FROM FINANCIAL COUNSEL IN THE AMOUNT OF \$103, 507.82.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

Maez informs Commissioners that the Tourism Council would like to meet with the Board on May 8 to give them an update. The amount of the fund balance given to Commissioners was incorrect for the entire 2017 year and there is an additional \$34,000 the Tourism Board has access to. Maez explains the amount given to Commissioners at the beginning of 2017 was not correct from the beginning. Commissioner Chair Jason Anderson confirms nothing is missing, the amounts given were just incorrect.

Maez also asks Commissioners about the MOU for the seniors, as they are still working on the required liability insurance. Attorney Gibbons advises that they will not be able to hold meetings in the room, until it is obtained and advises Maez she will have to ask them to vacate the premises. Commissioner Chair Jason Anderson comments if something were to happen in the interim the County would be liable, and asks Attorney Gibbons to draft a letter to the senior group and asks him to make it a top priority.

LORI LASKE, ADAMS STATE UNIVERSITY:

Laske thanked Commissioners for allowing her time to present to them. Laske explained she spoke with several Commissioners at the SLV Commissioners meeting. Because of feedback received at that meeting, Laske visited with the Director of Higher Education and shared the feedback received. The Board of Directors decided because of this meeting to offer a reduced match to certain Counties who were the most economically challenged.

Laski explains to Commissioners under the COSI program it would offer a scholarship to the County Students for \$26,410 or 26 \$1,000 scholarships. Laske explains there are criteria the students must meet in order to qualify such as a 2.75 GPA, and they must be residents of Saguache County. The scholarships could be used for Adams State University or Trinidad State Junior College. Laske asks Commissioners to let her know ASAP if they are interested in a partnership so she could begin working on the MOU, as it is a first come, first serve basis for funds.

TRISH GILBERT, SAGUACHE COUNTY CLERK AND RECORDER:

Clerk and Recorder Gilbert addressed Commissioners to update them that a grant she applied for with the State to purchase new recording equipment, was fully funded at \$181,553.89. Gilbert explains to Commissioners the State questioned her application as it was more than double what any other County was asking for, and Gilbert stood her ground and explained her office needed every penny of the available grant. Gilbert went on to explain the new equipment will allow her office to digitize the outdated, and rather large books used currently. A new light table to review maps will be purchased as well as a work

station for the public. Gilbert closed by informing Commissioners next year she will be applying for an indexing grant.

BILL PAYING:

Commissioner Chair Jason Anderson adjourned the meeting at 3:22P.M., seeing no further business.

RESPECTFULLY SUBMITTED:

**RHIANNON CURRY FOR
TRISH GILBERT, CLERK & RECORDER**

DATE MINUTES APPROVED: May 15, 2018



Jason Anderson

**JASON ANDERSON, COMMISSIONER,
BOARD CHAIR**

Ken Anderson

KEN ANDERSON, COMMISSIONER

Tim Lovato

TIM LOVATO, COMMISSIONER

Trish Gilbert

**ATTEST
TRISH GILBERT
CLERK & RECORDER**